



STAFFING AND RECRUITMENT

IOM HUMAN RESOURCES

IOM is looking for a **Case Worker (Child Protection)** according to the Terms of Reference below. Interested applicants are invited to apply by **19.09.2018** at the latest, referring to the vacancy notice ref. code on the e-mail subject header.

OPEN TO INTERNAL AND EXTERNAL CANDIDATES

Reference Code: SVN-115/2018/S - BD1	Position Title: Case Worker (Child Protection)
Duty Station: Field Locations, Cox's Bazar, Bangladesh	Estimated Starting Date: As soon as possible
Classification: G-04/01 (UN Salary Scale) Base Salary: BDT 81,991.42	Type of Appointment: Special Short Term (Initially 3 months; with possibility of extension)

General Functions:

Under the direct supervision of the Child Protection Coordinator and overall guidance of the Child Protection Officer, the successful candidate will be responsible for supporting individual children and families through provision of case management services and increasing the community's capacity to identify and respond to child protection concerns. The Case Worker will spend about 80-90 percent of his/her time in the field and will contribute to ensure appropriate support for children through:

1. Provide case management services to vulnerable children, including interviews with clients, and supporting assessments, and development of care plans
2. Ensure referrals and follow up support for an assigned caseload of children
3. Conduct follow-up and monitoring visits based on the child's needs
4. Inform the supervisor of urgent and challenging cases.
5. Work closely with community mobilization teams and partners for the effective identification of vulnerable and at-risk children, including children with disabilities.
6. Maintain case records according to ethical and safety standards
7. Contribute to a positive team environment
8. Support community awareness sessions on child protection concerns, identification of vulnerable children and follow-up
9. Support in programme monitoring activities as requested
10. Report any violation of the child safe guarding policy of IOM
11. Perform any other duties that the supervisor may assign.

Education, Experience and Skills:

- University degree, preferably in Law, Political or Social Sciences, or Social Work, or competencies equivalent to a combination of training and experience.
- Minimum of one (2) years' experience working with children and community mobilization in institutions or community in case management and SGBV domain.
- Demonstrated case management experience in humanitarian or development settings.
- Demonstrated understanding of working with children and particularly vulnerable children
- Good technical understanding of child protection and community-based approaches
- Personal qualities: Team player, flexible, network-builder, able to handle pressure well and work in cross-cultural setting.

IOM is an equal opportunity employer and women are encouraged to apply.
IOM Offices and vehicles have smoke-free work environment.

Method of Application:

Candidates with the required qualifications can apply through email by mentioning the reference code [SVN-115/2018/S-BD1; Case Worker \(Child Protection\)](#) in the subject line to: DhakaJobs@iom.int; with the following documents:

- (i) *Application Letter/Cover Letter*
- (ii) *Curriculum Vitae*
- (iii) *Personal History Form (PHF) which can be downloaded from the IOM Dhaka website: www.iom.org.bd*
- (iv) *Scan copy of Photo*

APPLICATION WITHOUT PROPER REFERENCE CODE MENTIONED ABOVE WILL BE DISREGARDED

Please ensure that your application is complete with the above-mentioned documents. As incomplete applications generate an immense administrative burden for our organization. As a rule, candidates who have not properly submitted their application with required documents will be excluded from consideration.

Any attempt for persuasion will be considered as a disqualification

ONLY SHORT-LISTED CANDIDATES WILL BE CALLED FOR ASSESSMENT

Note for internal candidates:

with refer to IN233 and Clause 7.5 of IOM Recruitment Policy:

Staff members selected for a VN/SVN in his or her same category at one grade higher than his or her personal grade shall be appointed at the advertised grade. A staff member selected for a VN/SVN to a position which is two grades higher than the staff member's current grade, will be appointed at the interim grade, and six months later at the higher grade.