



# STAFFING AND RECRUITMENT

IOM HUMAN RESOURCES

IOM is looking for a **National Programme Officer (Migration Health Coordination)** according to the Terms of Reference below. Interested applicants are invited to apply by **13.07.2018** at the latest, referring to the vacancy notice ref. code on the e-mail subject header.

## OPEN TO INTERNAL AND EXTERNAL CANDIDATES

<b>Reference Code:</b> SVN-095/2018/S - BD1	<b>Position Title</b>	National Programme Officer (Migration Health Coordination)
<b>Duty Station:</b> Cox's Bazar, Bangladesh	<b>Estimated Starting Date:</b>	As soon as possible
<b>Classification:</b> NO-C/01 (UN Salary Scale) Base Salary: 410,977.67	<b>Type of Appointment:</b>	Special Short Term

### General Functions:

Under and the direct supervision of the Migration Health Programme coordinator and overall supervision of the Chief of Mission (CoM) of IOM Dhaka, the incumbent is responsible for assisting IOM beneficiaries within health assessment and health promotion programme.

The incumbent will be assigned to the following tasks:

### Mainstreaming Migration Health

1. Support and promote migration health mainstreaming in the national health system in Cox Bazar - Bangladesh
2. Ensure that migrants health concerns are adapted into the broader health institutional framework of Bangladesh.
3. Evaluate the implementation of the National Strategic Action Plan (NSAP) on Migration Health of Bangladesh and participate in the process to develop next phase of the NSAP.

### Migration Health Assistance to Crisis Affected Population

4. Coordinate and collaborate with relevant stakeholders such as Ministry of Health & Family Welfare (MOH&FW), Directorate General of Health Services (DGHS), Ministry of Disaster Management and Relief (MoDMR) represented by the Refugee Relief and Repatriation Commission (RRRC) in Cox's Bazar, other UN agencies, INGOs and other relevant NGO partners at Dhaka and Cox's Bazar levels for mainstreaming migration health and strengthen emergency health coordination in Cox's Bazar
5. Coordinate IOM's initiatives in the transition to system strengthening phase of emergency health intervention in Cox's Bazar to sustainable development
6. Coordinate operational research and pilot project initiatives, such as – e-health projects etc.
7. Monitor and evaluate programmatic, administrative and operational activities of the emergency health projects in Cox's Bazar and recommend for quality improvement
8. Make appropriate recommendations on resource mobilization and identify new programme/ project opportunities consistent with IOM's mandate, such as - Humanitarian Joint Response Plans (HRP), CERF Proposals, UN Joint initiatives, thematic research, Global Fund, BPRM, Sida and other proposals to potential donors etc.
9. Participate in Joint Need Assessment (JNA) and evaluation in any crisis such as cyclones, flood situation, forced sex trade, Human Trafficking etc. and suggest mitigating strategies and policies in participation with multi-sectoral partners like UNHCR, UNFPA, Ministry of Home Affairs, Department of Police, Border Security Force etc.

**IOM is an equal opportunity employer and women are encouraged to apply.**  
**IOM Offices and vehicles have smoke-free work environment.**

## Health Promotion and Assistance

10. Identify new migration health project opportunities and participate in development of new projects relating to health promotion, disease prevention and health assistance
11. Liaise with stakeholders from government, civil society, academia and international community for effective collaboration and coordination on IOM's Migration Health programmes.
12. Conduct technical presentations on IOM's projects and on the dynamics of labour migration and other mobile populations in relation to health.
13. Provide technical support to the relevant government departments and capacity building of the officials in addressing the health needs of migrant population as well to prevent spread of communicable diseases, e.g.: HIV, TB and Malaria
14. Maintain close collaboration with the UN agencies and provide inputs in the UN joint team on AIDS and other UN forums on health, nutrition, and population development issues.

## Migration Health Assessment and Travel Health Assistance

15. Lead and coordinate in establishing health screening for repatriation and reintegration process
16. Conduct Pre-Departure Tuberculosis Detection Programme for potential entry clearance applicants as per Technical Instruction (TI) of Border Agency.
17. Develop and maintain quality control/quality assurance procedures which include but are not limited to reviewing chest x-ray films and reports, TB laboratory reports, TB treatment records and liaising with service provider (Radiology unit, TB laboratory) on a regular basis.
18. Contribute in the staff development and capacity building of stakeholders including government, LNNGO and other Humanitarian agencies.
19. Any other duties as may be assigned by the CoM or MHO.

## Education, Experience and Skills:

- Completed Master's degree or higher from an accredited academic institution in Social Sciences/ Public Health/ Development Studies/ Health Economics/ Business Management.
- At least 5 years of relevant experience, including significant background with Health Sector Coordination, Health System Strengthening in resource constrained settings, project management, budget drafting, research, report writing, liaison with governments and international agencies
- Experience in evaluating health programmes and protocols
- Operational and field experience in health-related issues of migrated and/or displaced persons, programme development, migration health, including conceptualisation, analysis and implementation of programme; International public health and resource mobilization;
- Knowledge of structures and function of national and international health agencies, donors and organizations
- Previous experience in international organization is an advantage.

## Method of Application:

Candidates with the required qualifications can apply through email by mentioning the reference code [SVN-095/2018/S-BD1; National Programme Officer \(Migration Health Coordination\)](#) in the subject line to: [DhakaJobs@iom.int](mailto:DhakaJobs@iom.int); with the following documents:

*(i) Application Letter/Cover Letter*

*(ii) Curriculum Vitae*

*(iii) Personal History Form (PHF) which can be downloaded from the IOM Dhaka website: [www.iom.org.bd](http://www.iom.org.bd)*

*(iv) Scan copy of Photo*

Please ensure that your application is complete with the above-mentioned documents. As incomplete applications generate an immense administrative burden for our organization. As a rule, candidates who have not properly submitted their application with required documents will be excluded from consideration.

**Any attempt for persuasion will be considered as a disqualification**

**ONLY SHORT-LISTED CANDIDATES WILL BE CALLED FOR ASSESSMENT**

**Note for internal candidates:**

with refer to IN233 and Clause 7.5 of IOM Recruitment Policy:

Staff members selected for a VN/SVN in his or her same category at one grade higher than his or her personal grade shall be appointed at the advertised grade. A staff member selected for a VN/SVN to a position which is two grades higher than the staff member's current grade, will be appointed at the interim grade, and six months later at the higher grade.