Terms of Reference

Developing a Migration Profile for Bangladesh 2018

1. Background:

With around 258 million international migrants, the world today is witnessing unprecedented human mobility (https://migrationdataportal.org/data). International migration is a complex phenomenon that has interlinkages with economic, social, political and security aspects affecting the lives of people in an increasingly interconnected world. Migration has been increasingly featured at socio-political and developmental discourses.

Migration’s impact on economic prosperity, human development, and safety and security makes it certain that it will remain a top developmental agenda in the future. However, amid the often divided political and public debates on migration, the actual evidence and knowledge often has been given less priority for strategic and policy interventions. Bangladesh is a major labour sending country and also spearheading different regional and global migration processes.

Beyond labor migration, there are also other forms of voluntary or forced migration in Bangladesh. Internal migration, trafficking in persons, climate change leading to migration and inward migration to Bangladesh is dealt by wide range of stakeholders and considered in a fragmented way rather than in a holistic way in policy discussions.

However, there are different sources of compiled migration data and information that provides thorough analysis of progress against indicators of national and global development frameworks. In Bangladesh, the major sources of information for migrant data is primarily the Bureau of Manpower, Employment and Training (BMET) website. Statistical information regarding number of migrants (including gender disaggregated data), countries of destination, remittances inter alia are provided. The Ministry of Expatriates’ and Overseas Employment (MoEWOE) publishes an annual report based on their activities, progress and plan. There are few other reports published by international and national institutions highlighting trends and issues of the migration arena.

Objective 1 of the Global Compact for Migration (2018) encourages members states to collect and utilize accurate and disaggregated data as a basis for evidence based policies. Adopted in July 2018, the GCM also indicates that there is need to develop and use country-specific migration profiles, which include disaggregated data on all migration-relevant aspects in a national context, including those on labour market needs, demand and availability of skills, the economic, environmental and social impacts of migration, remittance transfer costs, health, education, occupation, living and working conditions, wages, and the needs of migrants and receiving communities, in order to develop evidence-based migration policies (17j)}
Migration profiles are based on common template covering migration trends and characteristics; impact of migration on development; governance and policy framework; international cooperation on migration. The International Organization for Migration (IOM) first tested the Migration Profile concept in Ecuador and Senegal in 2006 and has subsequently prepared Migration Profiles for more than 40 countries around the world. Migration Profiles go beyond simply compiling a statistical report on migration. They also provide a framework for bringing existing information from different sources together in a structured manner at both national and regional levels and a means to identify and develop strategies to address data and policy development needs.

With this view, IOM Bangladesh proposes to support the GoB to produce the 2018 Migration Profile for the country. The profile will seek to use primary data collection methods, available secondary data and research to contribute to more evidence-based analysis and policy debates about emerging issues in the migration arena. The migration profile will be designed to increase the understanding of migration by policymakers and the public, considering the adoption of the Global Compact for Migration (GCM).

Bangladesh developed an Annual Migration Report (AMR) in 2017, jointly with the MoEWOE which calls for a much-detailed comprehensive report on migration. Whereas the AMR did not cover all migration thematic areas, it has laid a foundation for the Migration Profile by providing 2017 data for some of the key indicators. A guidebook developed to guide the process of planning, drafting, reviewing and dissemination of Migration profiles is available to assist this process.

2. Aims and Objectives
Given this backdrop, IOM, under the project “Bangladesh: Sustainable Reintegration and Improved Migration Governance” funded by the European Union (EU), aims to develop the Migration Profile for Bangladesh (2018) in coordination with all the relevant stakeholders.

The overall objective of this assignment is to support evidence-based policy making by making current existing reliable and comprehensive sex- and age-disaggregated migration data available to government and other stakeholders. The specific objectives of this assignment, in line with the frameworks alluded to earlier (GCM, SDGs, MGI, Bangladesh’s 7th Five Year plan etc), are to;

- Map out national, regional and international data sources on diverse migrant categories and their characteristics;
- Consolidate, review and present recent data and statistics on migration specific and migration related indicators in a concise and internationally comparable way;

- Consolidate and compile disaggregated data on all migration-relevant aspects in a national context, including those on labour market needs, demand and availability of skills, the economic, environmental and social impacts of migration, remittance transfer costs, health, education, occupation, living and working conditions, wages, and the needs of migrants and receiving communities, in order to develop evidence-based migration policies
- Support institutional, national and regional initiatives to ensure migration data and information is utilized through analysis and monitoring and evaluation of outcomes.
- Document key findings, policy implications and recommendations for migration related issues in Bangladesh

3. Scope of work:
   a. **Development of Migration Profile:** The Consultant will be responsible for the planning, implementation, launch, follow up and consolidation of the Migration profile report. The report will include annual migration data on all key indicators, developments in policy landscape, relevant changes in destination countries, information about recruitment agencies, best practices, migration trends and thematically address emerging priorities and issues in migration for the year of 2018, as explained under the Objectives.
   b. **The Migration profile report** will also identify and compile all the migration related data available for Bangladesh and further suggest data gaps. The consultant under the guidance of an inter-agency advisory committee, would prepare the report which would be published and disseminated with a range of stakeholders.
   c. **Facilitation of a Validation Workshop:** The Migration profile will be presented at a national Validation workshop for feedback and comments before finalization and validation.
   d. **Production of a Policy Brief:** The final report must be packaged into a user-friendly policy brief, which will act as a quick reference summary of the findings.
   e. **Publication and dissemination:** The final version should be printed, published and disseminated to relevant stakeholders. The publication must satisfy the IOM PUB guidelines and standards, and will be jointly concluded by IOM and the Consultant.

4. Methodology:

The Consultant must suggest a detailed Methodology for developing the Migration Profile for Bangladesh in the Technical proposal. It is expected that the suggested Methodology will make use of;

i. **Primary Information:** Information collected through Focus Group Discussions, Key informant interviews, consultative meetings with relevant stakeholders from the government, academia, research institutions, CSOs/NGOs, IOM, UN development partners, donors and others using participatory and traceable approaches.

ii. **Secondary information:** Review of global, regional and national policy frameworks, importantly the Global compact for Migration, the global Migration Governance Framework,
Sustainable Development Goals, national 7th Five-year plan, other national policies, legislation and strategies, outcome documents, media monitoring reports, existing secondary statistics, Annual migration reports and others.

5. Coordination and Reporting

The Consultant will work under direct supervision of the IOM Bangladesh Migration Data analysis Centre (BMDAC), in close coordination with the Programme Manager for the Migration and Development Division, and overall management by a Technical Advisory Committee (TAC). Satisfactory completion of the deliverables and final reporting will be subject to approval of IOM BMDAC and the TAC. Coordination with IOM will be conducted through regular weekly updates on work progress (either through email or actual meetings), or as needed, submitted to the IOM’s BMDAC. All work submitted must be in line with the programme communication guidelines including IOM spelling list (2013) and IOM House Style Manual and further guidance that will be given to the selected Consultant.

6. Tentative Timelines

The total duration for this assignment is proposed to be approximately 6 months.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Timeline</th>
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<tbody>
<tr>
<td>Inception report detailing out the methodology, data sources</td>
<td>September 2018</td>
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<td>and work plan</td>
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<tr>
<td>Submit draft Migration Profile</td>
<td>December 2018</td>
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<tr>
<td>Conduct Validation Workshop and finalize profile</td>
<td>January 2019</td>
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<tr>
<td>Produce Policy Brief and Submit Final Migration Profile</td>
<td>February 2019</td>
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7. Professional and Related Experiences:

- The team must be led by recognized expert in the migration sector. The Team Leader/Advisor must have experience in facilitating consultations, providing technical inputs to migration reports.
- Team leader must have previous experience in developing and disseminating country migration profiles
- Experience with stakeholder liaison and inter-ministerial coordination a must, together with ability to work under multi-tier supervision levels
- The team must consist of experts in research and report writing. Experience of drafting documents for the government will be an added advantage. Professional editor is a must.

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2 A Technical Advisory Committee will be formed comprising of representatives from relevant Ministries to provide overall guidance for the drafting of the report.
• Extensive knowledge about migration sector including global and national policy framework; experience of working with the government and wide range of stakeholders
• Familiarity with the migration issues of the Region of Asia and the Pacific, specifically Bangladesh an added advantage
• Excellent time management skills and ability to produce quality outputs as per agreed deadlines.

8. Deliverables and Payment Schedule:

The duration of this assignment is approximately 7 months, September 2018 to March 2019. Payments will be made according to the below schedule:

<table>
<thead>
<tr>
<th>Instalment</th>
<th>Percentage</th>
<th>Deliverable</th>
<th>Approximate time of Payment</th>
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<tbody>
<tr>
<td>1\textsuperscript{ST} Installment</td>
<td>30%</td>
<td>Approved Inception report (with agreed Methodology, Workplan and Data collection tools)</td>
<td>October 2018</td>
</tr>
<tr>
<td>2\textsuperscript{nd} Installment</td>
<td>40%</td>
<td>Approved Draft Migration Profile report (with all the objectives of the assignment satisfied)</td>
<td>December 2019</td>
</tr>
<tr>
<td>3\textsuperscript{rd} Installment</td>
<td>30%</td>
<td>Approved Policy Brief and Final Migration Profile report</td>
<td>February 2019</td>
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9. Submission Package and Method of Applying:

Each Submission Must Include the Following:

a. **Technical proposal**: Including methodology, work plan, details of organization/consultants including experience and expertise

b. **Financial proposal**: an all-inclusive proposal with a breakdown of all costs considering the following:
   - Proposal must include professional fees, data collection fees, costs of a professional editor and translator. The Migration Profile will be in English while a summary brief will be prepared in Bangla.
   - Costs associated with the National Sharing and Validation Workshop and publication of the Migration Profile will be borne by IOM.

c. **Sample Reports**: Two recent sample reports, of which at least one must be a Country Migration Profile or related work concluded during the past 3-5 years.
Interested Consultants are invited to submit documents stated below by 10 September 2018, through e-mail to: faahmed@iom.int; mentioning the RT/CO-011 in subject line. Please keep the attachment size under 5 MB.

For any queries please write to: DhakaPruttasha@iom.int and DhakaPL@iom.int