



STAFFING AND RECRUITMENT

IOM HUMAN RESOURCES

IOM is looking for **Nurse-Migration Health** according to the Terms of Reference below. Interested applicants are invited to apply by **08 May 2024** at the latest, referring to the vacancy notice ref. code on the e-mail subject header.

OPEN TO INTERNAL & EXTERNAL CANDIDATES

Reference Code:	VN-16/2024/S-BD1	Position Title:	Nurse-Migration Health
Duty Station:	Multiple duty station (Ukhia/Teknaf)	Estimated Starting Date:	As soon as possible
Classification:	G-5 (UN Salary Scale)	Type of Appointment:	One Year Fixed Term (with possibility of extension)
Unit:	Resettlement-Migration Health Division		

General Functions:

Under the overall supervision of the Chief Migration Health Officer (CMHO) and the direct supervision of the Chief Migration Health Nurse, the successful candidate will be responsible for the following duties and responsibilities in relation to the Migration Health Assessment Centre (MHAC) based in Ukhia and Teknaf.

Responsibilities and Accountabilities:

1. Perform daily nursing activities in the Migration Health Assessment Clinic (MHAC) to fulfil the technical requirements of the resettlement countries in the areas of:
2. Medical examinations,
 - i) Such as checking vital signs, weight, height, visual acuity;
 - ii) Blood, urine or sputum collection as required;
3. Imaging;
4. Laboratory testing;
5. Vaccinations;
6. TB management;
7. Treatment and referrals;
8. Pre-departure procedures and medical movements;
9. Documentation, certification and information transmission; and,
 - i) Other technical areas as may be required.
10. Provide information and detailed explanations to the migrants and/or refugees in relation to:
 - i) The migration health assessment process ; and,
 - ii) Treatments and referrals.
11. Ensure proper identification and follow-up by:
 - i) Comprehensive history taking;
 - ii) Accurate and thorough Bio-data collection;
 - iii) Ensuring ID verification for each step of the health assessment process; and,
 - iv) Keeping a register of applicants who undergo health investigations and testing.
12. Follow and implement the Health Assessment Programme's check lists and SOP's and maintain standard universal precautions within MHA.

13. Verify samples of sputum, blood or others are properly transported to the laboratory or previously designated location.
14. Maintain and monitor the MHAC pharmacy, stock, medical kits and emergency kits within the MHAC and for medical escorts if applicable.
15. Provide pre and/or post counselling to migrants or refugees on TB or HIV education, prevention and management as appropriate.
16. Prepare administrative reports and program updates as necessary.
17. Support the planning and execution of mobile missions if applicable.
18. Assist with pre-departure documents, briefings and preparations as necessary.
19. Perform medical escort duties when required to ensure migrants receive continued care throughout all phases of migration (before departure, during the journey and at the final destination).
20. Maintain collaborative relationships with various partners to facilitate the follow up and relevant information sharing. Partners include internal IOM departments, other health providers, panel physicians, embassies other UN agencies or NGO's and others as applicable.
13. Collect statistical information and share with the Senior Migration Health Nurse or CMHO as per preset and agreed upon format.
14. Perform other duties as may be assigned.

Education, Experience, Skills and Language:

- Nursing Degree with a minimum of three years relevant clinical experience and a valid license to practice nursing in Bangladesh.
- Excellent technical skills, including in phlebotomy.
- Training or working experience in the areas of Tuberculosis management, mass immunizations, communicable diseases, laboratory testing or public health including experience working in busy hospitals/medical facility is an advantage.
- Computer literacy required: MS Office suite (Word, Excel, Access)
- English is mandatory. Working knowledge of Bengali or locally spoken languages is an advantage.

Method of Application:

External candidates:

Send the application to IOMBangladeshJobs_External@iom.int ; the subject line should mention the reference code [VN-16/2024/S-BD1; Nurse-Migration Health. The following documents must be attached:](#)

(i) *Application Letter/Cover Letter*

(ii) *Curriculum Vitae*

(iii) *Personal History Form (PHF) which can be downloaded from the IOM Dhaka website:*

<https://bangladesh.iom.int>

(iv) *Scan copy of Photo*

Internal candidates:

The PERN must be indicated in the *Personal History Form (PHF) for the reviewer to determine that it is an internal application.*

Applications are sent to IOMBangladeshJobs_Internal@iom.int ; the subject line should mention the reference code [VN-16/2024/S-BD1; Nurse-Migration Health . The following documents must be attached:](#)

(v) *Application Letter/Cover Letter*

(vi) *Curriculum Vitae*

(vii) *Personal History Form (PHF) which can be downloaded from the IOM Dhaka website:*

<https://bangladesh.iom.int>

(viii) *Scan copy of Photo*

APPLICATION WITHOUT PROPER REFERENCE CODE MENTIONED ABOVE AND INCOMPLETE APPLICATION WILL BE DISREGARDED

Any attempt for persuasion will be considered as a disqualification.

Due to volume of applications received, only short-listed candidates will be called for further assessment. *Note for internal candidates:*

with refer to IN233 and Clause 7.5 of IOM Recruitment Policy:

Staff members selected for a VN/SVN in his or her same category at one grade higher than his or her personal grade shall be appointed at the advertised grade. A staff member selected for a VN/SVN to a position which is two grades higher than the staff member's current grade, will be appointed at the interim grade, and six months later at the higher grade.